Research Administration Brown Bag Series

April 15, 2025

Northeastern University
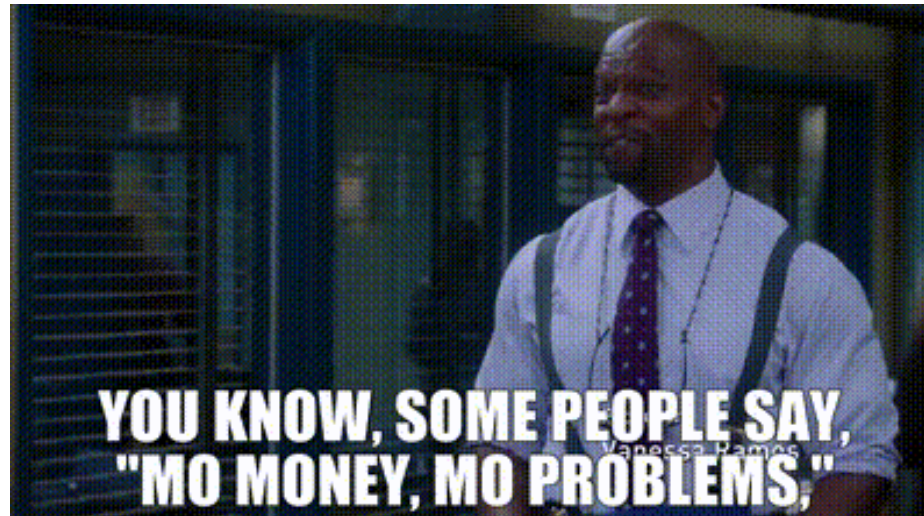
Agenda

- NU-RES Admin Updates
- Data/Systems Updates
- NU-RES Finance Updates
- NU-RES Compliance Updates
- Upcoming Events

NU-RES Admin Updates

NIH Update:

- NOT-OD-25-085: Guidance on Salary Limitation for Grants and Cooperative Agreements FY 2025
    - o Effective January 1, 2025, salary limitation for Executive Level II is $225,700
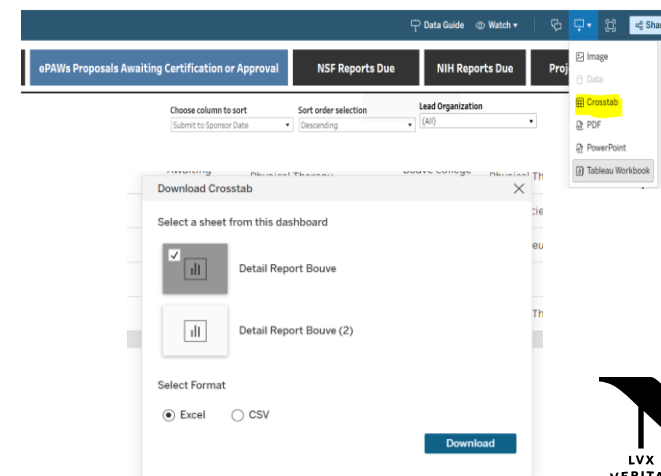
Data/Systems Updates

- Improvement to College Tableau Dashboards on submitted ePAWs Proposals still in workflow…
  - Top section is where the college is the LEAD; Bottom section is where the current stop is the College (and not the LEAD)… More info for the colleges to help these records move along!
  - Thanks to Bouve for the suggestion!

Downloading Data from Tableau Server to Excel example:

- Use the highlighted option from the ribbon to export data.
- Cross Tab Export:
  - Select the sheet:
    - Detail Report Bouve: Where Lead is Bouve.
    - Detail Report Bouve (2): Current stop person is Bouve.
  - Select Format: Excel for export.

Data/Systems Updates

- Deobligations in eCLAWs
  - o If you get a deobligation of a contract, the current process is to submit a new eCLAWs record with the deobligation as a negative number

    Home / **eCLAWs** / **My Contracts & Agreements** / 25-C-00060 Barla Dziyana Aydin 20250124

    ☑ 25-C-00060 Barla Dziyana Aydin 20250124 $ -50,000.00

    RESEARCH & INNOVATION   FUNDED AGREEMENT - CONTRACT

  - o We anticipate getting back to eCLAWs enhancements this year, and are queuing up "Amend or Modify a Contract or Agreement" functionality...until then, a negative number can be inserted
- o New Process/Stop in eCLAWs route: Adding OGC stop
  - o When the NU-RES Reviewer requires review by OGC, they will now insert a new OGC Review stop to the workflow – Status will change to OGC Review, resulting in greater transparency into the status of the agreement

    Home / eCLAWs

    MY POOL

eCLAWs ID	NU Contact	NU Contact Department	Other Party	Purpose	Type	Submitted to Stop	Status	Owner	
☑ 24-C-01400	AYDIN, DZIYANA	149080 : Research Data Administration	ⓘ 10Blade : 10Blade	Research & Innovation	Sub Out - NU-RES	● 02/14/2025	OGC Review	Unassigned	...

Data/Systems Updates

- Updates to the Metrics, Measures & Indicators (MMI's) on the homepage
  - All MMI dashboards have been transitioned from a static data source to a dynamic connection
  - **MMI's are now embedded Tableau dashboards directly into the website**, enabling real-time information which will be updated automatically based on our scheduled refresh cycle

Once on the Tableau dashboard, navigate to the other MMI's by the tabs, or select the down arrow on the left and pick an MMI
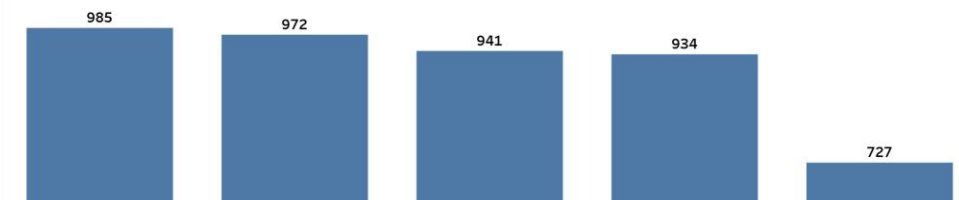
NU-RES Finance Updates

Summary Salary 2025

- [2025 Summer Salary Memo](#)
- [Guidelines for Calculating Summer Salary 2025](#)
- [Period Activity Pay for Off-Contract Research](#)
- All resources can be found in [IBS Page](#)

Pay ID	Pay No.	NURES Deadline	HRM Deadline	Payroll Start Date	Pay Date
SM	9	05/01/25	05/08/25	05/01/25	05/15/25
SM	10	05/16/25	05/23/25	05/16/25	05/30/25
SM	11	05/30/25	06/06/25	06/01/25	06/13/25
SM	12	06/16/25	06/23/25	06/16/25	06/30/25
SM	13	07/01/25	07/09/25	07/01/25	07/15/25
SM	14	07/18/25	07/25/25	07/16/25	07/31/25
SM	15	08/04/25	08/11/25	08/01/25	08/15/25
SM	16	08/18/25	08/25/25	08/16/25	08/29/25

Interim Payroll Certifications Jul24 - Feb25

- Certifications were due April 7th
- Please send completed certs to Fiorella Chavez f.chavez@northeastern.edu

RF Contact Changes

- Fred Cromp retired April 10th. Please contact Fiorella Chavez f.chavez@northeastern.edu with questions on PDCs, Payroll Certifications, Summer Salary, or other Workday HR transactions.

Northeastern University
Research Enterprise Services

LVX VERITAS VIRTVS

NU-RES Compliance Updates

- Reminder that the Annual Disclosure Cycle, collecting information from the 2024 Calendar Year, is now live.
  - You can access your disclosure application here. Disclosures are required for all faculty and staff; students are exempt from this process.
  - Prior to submitting your disclosure, please review Northeastern University's policies on Conflicts of Commitment and Financial Conflicts of Interest, as well as the Policy on External International Engagements.

Northeastern University
Research Enterprise Services

LVX
VERITAS
VIRTVS

NU-RES Compliance Updates

- Friendly reminder as summer is around the corner - review the <u>Policy on External International Engagements</u>. Key points:
  - Recognizes the potential for COI or COC, and national security and compliance concerns related to certain int'l engagements
  - Foreign Talent Recruitment Programs (FTRP) vs. Malign Foreign Talent Recruitment Programs (MFTRP)
  - Requirement for all primary faculty to seek prior approval before beginning any external int'l engagement
    - To obtain approval, the faculty member must submit a copy of any contract or agreement defining the parameters of the international engagement and complete the <u>International Engagement Intake form</u>

Northeastern University
Research Enterprise Services

LVX
VERITAS
VIRTVS

NU-RES Compliance Updates

Foreign Travel Requirements:

- Register travel with the <u>Travel Registry</u> - if you book through Concur, the trip is automatically registered

- Travel to high-risk countries may require a research security review, export control review, and/or a travel briefing (i.e., loaner devices, cybersecurity, best travel practices)

- Supervisor approval is required for travel to high-risk countries

- Review related travel policies:
  - <u>Policy on Travel and Expense Reimbursement</u>
  - <u>Policy Requiring Registration of University Travel</u>
  - <u>Policy on Travel to High-Risk and Sanctioned Destinations</u>
  - <u>Policy on Computers and Mobile Devices for Travel to Destinations with Heightened Cybersecurity Risk</u>

Northeastern University
Research Enterprise Services

LVX VERITAS VIRTVS

NU-RES Compliance Updates

- Research security training requirements mandated by the [Department of Energy (DOE) Financial Assistance Letter (FAL 2025-02)](#) and the new requirements outlined in the [Department of Energy's (DOE) Financial Assistance Letter (FAL 2024-05)](#) regarding Digital Persistent Identifiers (DPIs) or Persistent Identifiers (PIDs) for all R&D financial assistance awards.

- <u>Page 3, Section C: Implementation</u>

  - DOE's Financial Assistance Certifications and Assurances with Use SF 424 will require Grant Officers to certify that:

    - "The applicant certifies to the best of its knowledge and belief that each covered individual who is employed by the applicant and listed on the application has **completed a research security training program** consistent with Section 10634 of the CHIPS and Science Act of 2022."

Northeastern University
Research Enterprise Services

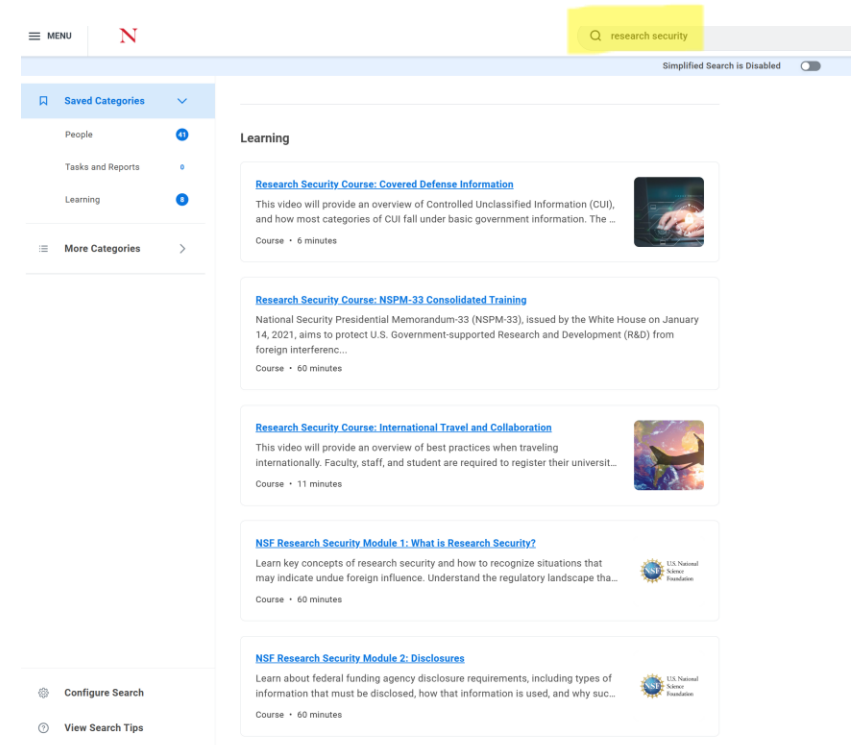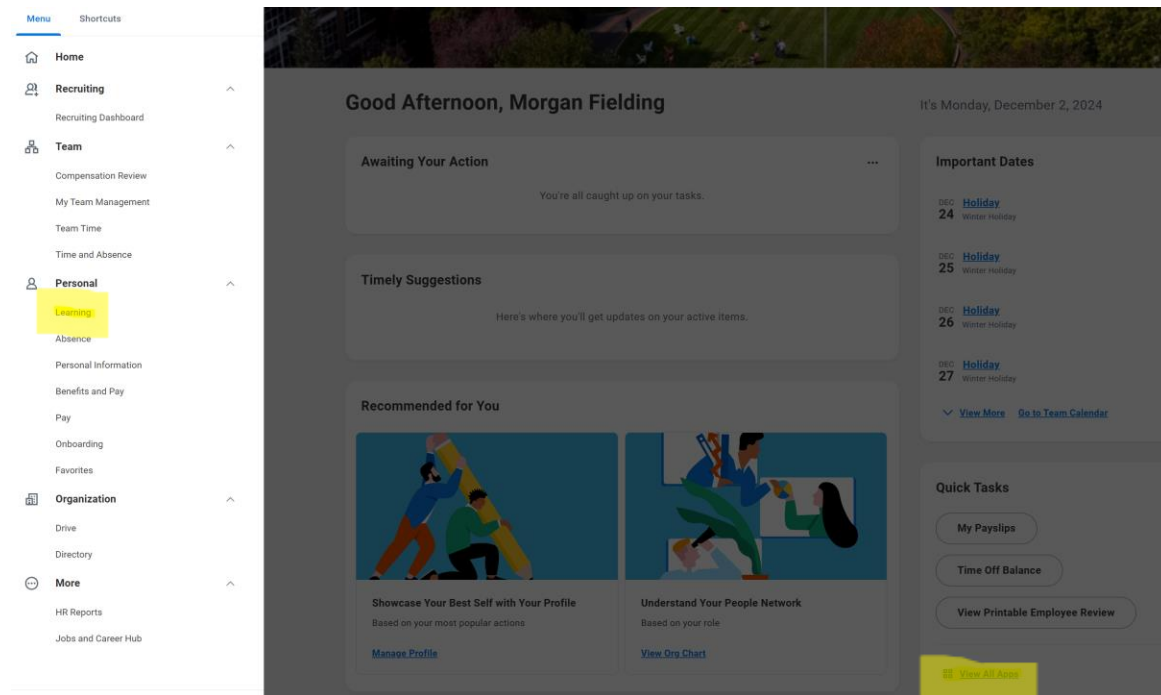LVX VERITAS VIRTVS

NU-RES Compliance Updates

- These requirements become mandatory beginning **May 1, 2025** for all individuals involved in DOE-funded research projects or submitting applications to the DOE.
  - "Any new covered individuals at the recipient and subrecipient levels added to the project must certify that they have completed the training within thirty (30) calendar days of the individual joining the project". Certification for covered individuals that they have completed mandatory RS training will be collected via an additional certification on the Current and Pending (Other) Support disclosure."

- All research security training will be completed through Workday Learning. NU has loaded the 4 accepted NSF trainings into Workday Learning as well as the combined NSF funded module.
  - The module that will be used for the mandatory training is the <u>NU-RES Research Security Course 1: Foundations of Research Security</u>. Others will be used for refresher training.

Northeastern University
Research Enterprise Services

NU-RES Compliance Updates

- Research Security Training Communications:
  - All PIs who have active DOE prime awards, subawards, or have submitted proposals to DOE were contacted regarding the RS Training requirement via email in March. A follow-up communication was sent to the respective administrators (primarily COE, COS, and Khoury).
    - We may not have reached everyone! Please ensure any Co-PIs, Program/Project Managers, Senior/Key Personnel, and those with similar roles or significantly contribute to DOE funded research are assigned and complete the training.
  - Workday Learning training module was assigned by April 1.
  - Department and college grant administrators should periodically check-in with their faculty regarding completion status. We will follow-up before the May 1 requirement date.

- **Link: NU-RES Research Security Course 1: Foundations of Research Security**

Northeastern University
Research Enterprise Services

LVX VERITAS VIRTVS

Access and Search

- Log into your Workday
- View All Apps
- Click Learning
- Use 'Search' function and query "research security" to find courses
- All course are titled "NU-RES Research Security Course # - XXX"
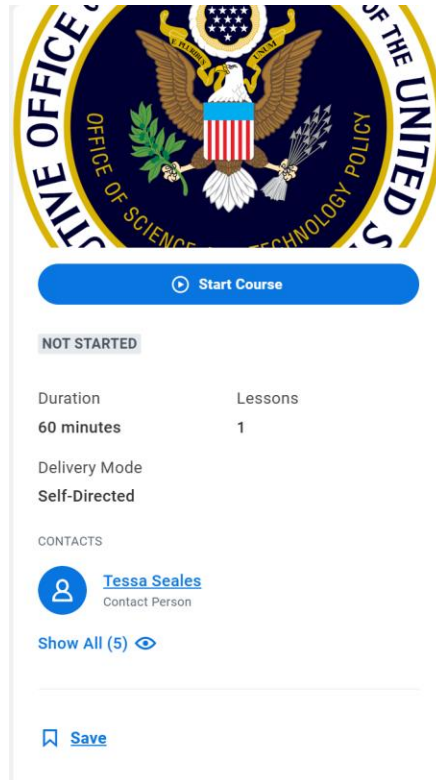
Enrolling

- Once you select a course you can view details
- Click 'Enroll' and a small window will appear
- Click "Submit" to Confirm your enrollment

Starting the Course

- You can immediately begin the course by clicking 'Start Course'

- You will also receive an email notification that will bring you back to Workday to start the course

Congratulations, you are enrolled!

NU Northeastern University <northeastern@myworkday.com>
To ● Fielding, Morgan

ⓘ If there are problems with how this message is displayed, click here to view it in a web browser.

You are now enrolled in NU-RES Research Security Course 1: Foundations of Research Security on Mon 14 Apr 2025 03:57:PM
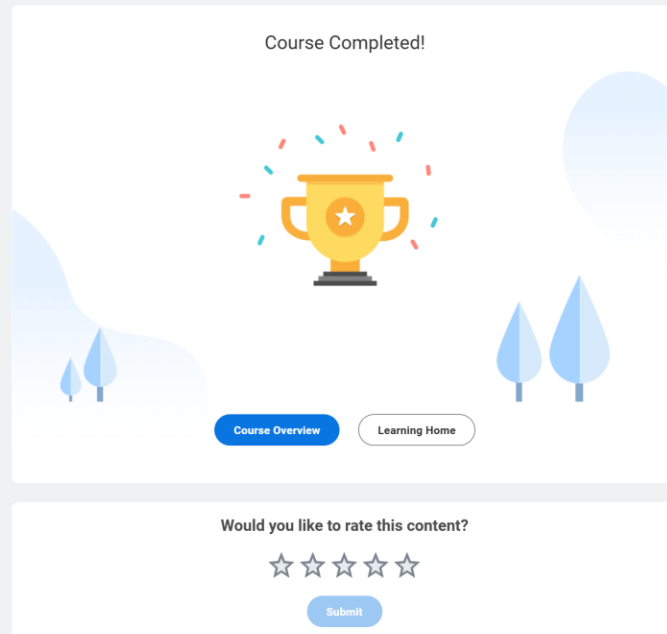
Click here to view the notification details.

This email box is not monitored. Please do not reply to this message.

workday.

Course Completion

- When you complete the course, you will receive a notification and a digital certificate

- When you return to the course page you will see that you completed it and can take it again

Upcoming Events

- NU-RES Summer 2025 Virtual Conference
  - 1.5 Day Event
  - Tuesday, June 17
    - 12:00 PM – 3:30 PM EST via Teams
    - "Community, Development, and Compliance"
    - Topics: Current Federal Government Environment, Career Pathway Exploration, Research Security, TBD
    - A Qualtrics form will be sent out to collect pre-conference questions for the community forum
  - Wednesday, June 18
    - 11:00 AM – 5:00 PM EST via Teams
    - "System and Process Evolution: Implementation and Updates"
    - Topics: ePAWS 2.0, Workday Finance, TBD
    - A Qualtrics form will be sent out to collect attendee information for the Workday Finance team

Northeastern University
Research Enterprise Services

LVX VERITAS VIRTVS

Upcoming Events

- Check out the NU-RES Events Calendar

- Department of Human Research Events Calendar

- Virtual Satellite Office Hours, Thursdays 1:30 - 2:30 PM EST

Northeastern University
Research Enterprise Services

NU-RES and You!

Thank You!

See you in May!