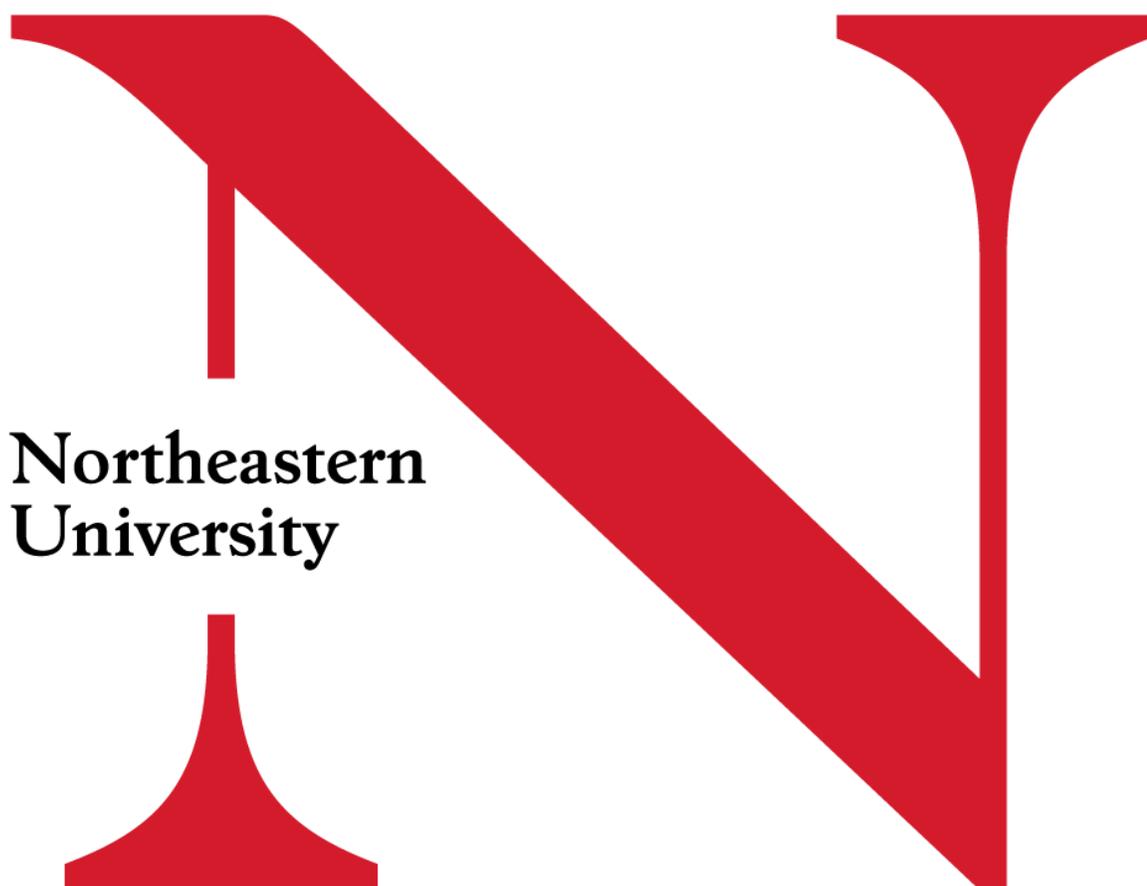# Research Administration Community Update

March 10, 2026

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Agenda

- NU-RES Admin Updates
- Data/Systems Updates
- NU-RES Finance Updates
- NU-RES Compliance Updates
- Upcoming Events

NU-RES Admin Updates

- Staff Updates
  - Dziyana Aydin – Associate Director, eRA/AI Operations
  - Nancy Bynoe – Assistant Director, Subawards
  - Dan Dapkas – Assistant Director, Research Administration
  - Nicole Magni – Senior Associate Director
  - Kenzie Moore – Senior Research Administrator & Research Operations Specialist
  - Justyna Szulc – Director, Research Administration
  - Iryna Woloszyn – Senior Associate Director

NU-RES Admin Updates

NASA Updates

- Grant Information Circular (GIC) 26-02, Research Security Training Requirements
  - Implements research security training requirements for covered individuals listed on NASA grant and cooperative agreements proposals in accordance CHIPS and Science Act of 2022.
  - Starting August 2026, covered individuals will be required to attest that they have met the training requirements outlined in the GIC, and entities' Authorized Organizational Representatives will have to attest that covered individuals employed by their entity have satisfied the requirement.
    - individuals must certify by signing a certification on the NASA biographical sketch and current and pending (other) support forms.
  - The GIC provides further details on who is considered a covered individual and training modules that may be taken to satisfy the requirements.

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NU-RES Admin Updates

NASA Updates

- Effective immediately, all requests for supplemental grant and cooperative agreement actions must be submitted using the templates available on the NSSC Grants website:

  Request for Supplemental Grant and Cooperative Agreement Actions
  - No Cost Extension (NCE) Request Form
  - Other Administrative Supplement Request Form
  - Principal Investigator (PI) Change Request Form
  - Period of Performance (POP) Change Form

  Please access the appropriate template, complete all required fields, and submit the finalized request along with all required supporting documentation through ePAWS2.0

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NU-RES Admin Updates

NSF Reminder

- Project Description should provide a clear statement of the work and must include the objectives for the period of the proposed work and expected significance; the relationship of this work to the present state of knowledge in the field, as well as to work in progress by the PI under other support.

- Project Description also must contain, as a separate section within the narrative, a section labeled "Broader Impacts", and "Broader Impacts" must appear as a heading on its own line.

- The Project Description should also include Results from Prior NSF Support (see next slide)

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NU-RES Admin Updates

NSF Reminder, cont'd

- Following information must be provided for "Results from Prior NSF Support"
    o NSF award number, amount and period of support
    o Title of the project
    o Summary of the results of the completed work, including accomplishments, supported by the award. <u>Results must be separately described under two distinct headings: Intellectual Merit and Broader Impacts</u>
    o Listing of the publications resulting from the NSF award (a complete bibliographic citation for each publication must be provided either in this section or in the References Cited section of the proposal); if none, state "No publications were produced under this award."
    o Evidence of research products and their availability, including, but not limited to: data, publications, samples, physical collections, software, and models, as described in any Data Management and Sharing Plan; and
    o if the proposal is for renewed support, a description of the relation of the completed work to the proposed work

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NU-RES Admin Updates – ePAWs 2.0

ePAWS 2.0 is Live

- Launched **February 18, 2026** · Northeastern University only · KRI LLC processes remain unchanged

- ePAWS 2.0 is the new system for **preparing and routing proposals**, managing the **administrative review of award setups**, and processing **related transactions**.

Proposal Preparation and Submission:

- All new proposals must be prepared and routed through **ePAWS 2.0** for institutional review and submission. No new records should be created in the old system (**ePAWS 1.0**).

- New resource: **ePAWS 2.0 Proposal Preparation and Submission User Guide.**

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NU-RES Admin Updates – ePAWs 2.0

Transaction Processing in ePAWS 2.0

e.g. Just-In-Time, post-submission materials, prior approval requests, administrative closeouts, outgoing subawards

What's Changed:

- All new transactions are initiated and tracked in ePAWS 2.0 as of February 18
- Outgoing subawards are now submitted as transactions
- The NU-RES Research Admin Tracking Log has been replaced – no new entries will be added
- The Transaction Form (T-Form) has been retired; it's now replaced by the ePAWS 2.0 transaction functionality
- New resource: ePAWs 2.0 Transaction Reference Guide

What's Stayed the Same:

- Transactions and award setups received before February 18 continue through the previous process and remain on the tracking log until closed.

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NU-RES Admin Updates – ePAWs 2.0

Award Acceptance Requests

Formerly "Award Obligation Setups"

- **When Can Award Acceptance Begin?**
  - Notice of Award (NOA) unilaterally issued (no signature required): acceptance can begin immediately
  - Signature required: Must be routed through eCLAWS first for negotiation/signature - acceptance begins only after full execution.

- **If you receive a notice of award directly:**
  - If unilateral, forward to **NU-RES@northeastern.edu** and we will initiate the award acceptance transaction in ePAWS 2.0.
  - If the award requires a signature, please route in **eCLAWS**. We will initiate the award acceptance once the eCLAWs record if completed.

- **Communication during award acceptance:**
  - We will continue to send acknowledgement emails that include NOA, budget (if available), and request for Research Finance to create/update the Workday account. However, tracking numbers will now look difference as they will be generated by ePAWS 2.0.
  - If additional information is needed, we will continue to send those requests via email to departments and PIs. However, upon the completion of the award compliance review we will no longer circulate a PDF award package, the completion email will include a link to the transaction in ePAWS 2.0 instead.

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NU-RES Admin Updates - Contracts

- **ePAWS 2.0 Reminders:**

  - NCEs and other 'T-Form' contract transaction requests are now managed through ePAWS 2.0. All other contract actions (e.g., SRAs, NDA, MTA, DUA, incoming federal contracts, incoming federal subawards, etc.) should continue to be submitted via eCLAWs.

  - Outgoing subawards are now submitted as transactions through ePAWS 2.0
    - Two ways subaward transactions can be initiated:
      - **System-generated subaward transaction**: when the subaward was included at award acceptance (new or continuation)- transaction will appear in the college administrator pool for completion before it routes to the subaward team for action
      - **Manual subaward transaction created by college administrators:** for all other subaward actions (subawards not included in the proposal, NCEs, prime award transactions or other modifications)

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Data/Systems Updates

- EPAWs 2.0...Continued improvements in 3/5/26 release:
  - Subaward forms were streamlined so that PI name, contact information, and required documents will be entered and uploaded only once, regardless of how many project periods are included
  - Users who switch roles to eCLAWs/eCD in a separate browser tab should no longer encounter role switching issues
  - If there is only one approver in the approver pool for a stop (College, Central, or Investigator Certification), the system will automatically assign that user to the stop and display them as the stop owner on the route
  - Users will be able to submit, return, and resubmit a record between the Submit stop and GO stop with an unverified entity; however, the record cannot be submitted to college review stop until a System Administrator verifies the entity

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Data/Systems Updates (cont.)

- EPAWs 2.0...Continued improvements in upcoming release 3/12:
  - My Transactions Dashboard: displaying additional columns with Lead Unit, Sponsor, Org Type, Transactional GO, and Status-Stop
  - Bug fix: keeping assignments at stops when transaction is returned to submitter, and sent back into workflow

- Team is reviewing all feedback and prioritizing for subsequent releases...Keep the feedback coming!
  - Working on a webpage to show updates that are under development and the possible launch date

- Also on the horizon....eCD 2026 cycle to be launched soon! Development team also working on eCD tickets for the 2026 cycle

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Data/Systems Updates (cont)

Tip of the week: Lead Unit vs. Administering unit

As originally designed.....separate fields for Lead and Administering unit

- Lead Unit: the unit/department to whom the proposal/award belongs, and who follows up on the completion of the ePAWS proposal workflow; the lead unit is also invoked in the proposal review/routing, and oftentimes (not always) is the academic home of the Lead PI

- The administering department is NOT invoked in the proposal review/routing and will "manage" the award if received

- <u>In many cases, the Lead unit is the same as the administering unit</u>, with the notable exception of any award the HUB would manage on behalf of their clients

As used in practice...

- The HUB won't be using the Administering unit field; we will instead use logic in reports to identify workload of the HUB

For now, let the system auto-assign the lead/administering units; eventually, we will relabel the Lead unit field for clarity, and will hide the Administering unit field

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Data/Systems Updates (cont)

Update/Improvement to the Contacts Page...added Divisions, and "Group by"

Reporting in Data Warehouse

ePAWs 1.0	ePAWs 2.0
ePAWs 1.0/Coeus data will remain in the current Data Warehouse	ePAWs 2.0 data will be housed in the Snowflake environment (new)
ePAWs 1.0 Proposal Data will continue to be updated in the Data Warehouse until all proposals are completed in workflow	ePAWs 2.0 Proposal Reports in Cognos QA, ==expect several released to Prod this week==
Coeus Award data will be static as of 2/13/26	ePAWs 2.0 Award Reports are delayed (structure of ePAWs 2.0 awards is different; ITS resources thin)
ePAWs 1.0 and Coeus data being migrated to ePAWs 2.0.....(NU applicant org data only)	Estimate 1-2 month delay in Awards data to Snowflake environment
	NU-RES Data team to pull data from ePAWs 2.0 database for basic reporting needs

ePAWs 2.0 is for NU applicant org proposals and awards

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Types of Reports and Timelines

Reports on…	Available…
Proposals completed in ePAWs 1.0 on/before 2/13/26	**Cognos reports in Snowflake environment (new) 2/18/2026 & in existing Data Warehouse**
Proposals completed in ePAWs 1.0 on/after 2/14/26	**Existing Data Warehouse, until subsequent import to ePAWs 2.0 completed**
Awards	**Existing Data Warehouse, but data will be as of 2/13/2026, until reports available in Snowflake environment**
Transactions	**Existing transactions dashboards will remain in operation after 2/18/26 through transition period**
Ad hoc requests	***NU-RES Data team to pull data from legacy & ePAWs 2.0 databases for basic reporting needs***

*ePAWs 2.0 is for NU applicant org proposals and awards

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NU-RES Finance Updates

- Staffing Update
  - Dan Mueller, Sr. Post Award Administrator, NU-RES Hub
    - CPS, IEAI, Regional Campuses, Roux Institute, Provost (ad hoc)

- Award Tasks (Initiated by RFA)
  - RF will begin using award tasks for **NSF Final LOC Draw reconciliations** starting this month. Federal Financial Report templates (SF-425) are not required by NSF. The RFA will route the award tasks to Grant Managers with an internal memo listing the WD expenditure amounts.
  - *Reminder: please continue to monitor your WD inbox for all FFR approvals. The "Due Date" listed is the internal deadline we are aiming to meet. Grant Manager approval confirms that the final expenses are approved and will be used to request the final payments from sponsors.*

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NU-RES Finance Update

Award Tasks – Certification/Approval Language

NU-RES Finance Updates

Research Participant Support Cost Guidance

- Definition of Participant Support Costs (PSC)

- Definition of Subject Money (aka human subjects or incentive payments)

- Clarification between PSC and Subject Money (with examples)

- Guidance on budgeting and spending for PSC

- Prior approval guidelines for rebudgeting PSC

- Payment processing guidelines for PSC

https://res.research.northeastern.edu/wp-content/uploads/2026/03/Participant-Support-Costs-FINAL-03-06-2026.pdf

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NU-RES Finance Updates

Honoraria and Speaker Fee Eligibility and Procedures Coming Soon to AskFin

- Definition of honoraria and eligible vs ineligible honoraria activities

- Definition of speaker fee and requirements for written agreements

- Considerations specific to sponsored research activities

- Eligible vs ineligible recipients

- Contractual considerations & payment processing guidelines

- FAQs

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Upcoming Events

- **2025-2026 Academic Year: Virtual Deep Dive RCR Workshops**
  - **Copyright for Academics: Navigating Rights, Responsibilities, and Compliance**
    - Monday, March 16, 2026, from 12:00 PM – 1:30 PM

  - **Peer Review Essentials: Ethics, Standards, and Best Practices**
    - Monday, March 30, 2026, from 12:00 PM – 1:30 PM

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Upcoming Events

- **<u>2025-2026 Academic Year: Essential Research Knowledge Series</u>**
  - o **Contracting Hot Topics – Part 2 (The Re-Hottening - Subawards)**
    - o Wednesday, March 18, 2026, from 1:00 PM – 1:45 PM
  - o **Export Controls**
    - o Wednesday, March 25, 2026, from 1:00 PM – 1:45 PM
  - o **International Travel & Collaboration**
    - o Wednesday, April 1, 2026, from 1:00 PM – 1:45 PM

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Upcoming Events

- **NYU Research Administration Demonstration (RAD) Series**
    - The goal of RAD is to provide information/knowledge sharing for all research administrators. New research administrators could utilize RAD as part of their new employee onboarding, while veteran research administrators could utilize RAD for their continued learning (or refresher).
    - All interested parties are welcome! All RAD sessions are taught by national-level, expert presenters. All sessions are free ($0 cost).
    - NYU can provide CEU or certificate of attendance/completion for folks who need it.
    - Please RSVP for any RAD sessions via the online registration.

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NU-RES and You!

Thank You!

See you in April!